

FORWARD PLAN OF PROPOSED CABINET BUSINESS

PERIOD: DECEMBER 2018 - MARCH 2019

SUMMARY OF ANTICIPATED DECISIONS TO BE TAKEN AT CABINET MEETINGS

Please contact the Cabinet Support Office (2087 2396) if you require any further information

Report Title	Summary of Issues & Proposed Recommendation	Scrutiny Traffic light status	Consultees	Decision Maker
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13 December 2018

Leader

Community Councils Charter	To update the Charter agreed with the Community Councils and adopted by the Executive back in 2012; aiming to support structured, regular engagement and communication between Cardiff Council and the six Community Councils in Cardiff.	Green/Gwyrdd	Community Councils	Cabinet
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Culture & Leisure

Centenary Fields	Fields In Trust, formerly the National Playing Fields Association have, in partnership with the British Legion developed a UK wide initiative to commemorate World War I and to honour the memory of those who lost their lives in conflict. The initiative calls on landowners to participate by dedicating recreational spaces, which contain a war memorial as Centenary Fields through a non-charitable deed. The report approval to dedicate Alexandra Gardens in the Cathays ward and Grange Gardens in the Grangetown ward will be sought.	Green/Gwyrdd		Cabinet
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Education, Employment & Skills

School Organisation Planning: 21st Century Schools (Band B) Cantonian High School	At its meeting on 14 December 2017 the Cabinet considered a report setting out the Council's priority schemes as part of Cardiff's Band B 21 st Century Schools Programme. This report seeks Cabinet's approval to consult on the proposals for developing the existing Cantonian High Schools Site, in line with Band B priority schemes.	Amber/Amber	A full public consultation will be undertaken with Members, the local community, staff, Governors and the schools affected,	Cabinet
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			other local schools, pupils and other stakeholders in accordance with statutory requirements.	

School Organisation Planning: The Provision of English-medium Primary School Places in the Llanrumney Area	At its meeting on 12 July 2018, the Cabinet authorised Officers to proceed to public consultation on proposals to rationalise English-medium primary school places in the Llanrumney area including a proposal to close Glan-yr-Afron Primary School in August 2019. This report summarises the views expressed during the consultation with recommendations regarding how to proceed.	Amber/Amber	A range of stakeholders including Members, Headteachers, school staff, parents, children and local residents will be consulted as part of the public consultation.	Cabinet
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School Organisation Planning: Proposal to make a regulated alteration to Greenhill Special School	This report is to inform the Cabinet of a modification to the proposal to make a regulated alteration to Greenhill Special School by extending the age range from 11-16 – 11–19 and to seek agreement for the modified date for implementation of the proposal from 01 September 2019.	Green/Gwydd		Cabinet
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Finance, Modernisation & Performance

Corporate Risk	The report will inform the Cabinet of the key risks facing the Council.	Green/Gwydd		Cabinet
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Register - Mid Year Review 2018/19	<p>The Cabinet will have last sighted the Corporate Risk Register (CRR) at a Cabinet Meeting in July 2018. Senior officers review the document quarterly and the Cabinet once every 6 months.</p> <p>Corporate Risk owners are at a Director level, and they each input to the review of this document.</p>	dd		
Millenium Stadium PLC	To enable the Council as the Special Shareholder in Millennium Stadium plc to consider granting its consent to proposed changes to the company's Articles of Association and associated financial arrangements.	Green/Gwyr dd		Cabinet
Calculation of Council Tax Base 2019/20	The Council has a statutory obligation to agree the Council Tax base by 31 st December each year. This decision has been delegated to the Cabinet.	Green/Gwyr dd		Cabinet

Investment & Development

Approval to acquire a housing development site at Iorwerth Jones, Trenchard Drive, Llanishen from Cardiff & The Vale Health Board.	<p>The council has an opportunity to purchase a former care home, Iorwerth Jones, from the Health Board for an agreed sum. As this is over £1m Cabinet approval is required.</p> <p>A planning brief has been undertaken identifying development potential & planning constraints. Site investigation work has been undertaken as has due diligence. A viability assessment has been made which indicates that a council housing scheme on this site is viable.</p> <p>There is a large demand for housing in this area and a range of family homes and a small number of flats for council rent is being proposed.</p>	Green/Gwyr dd		Cabinet
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Purchase of long leasehold interest on Bessemer Close.	<p>The Council own the freehold interest in approximately 2 acres on Bessemer Close adjoining the existing HWRC. The asset is let on a 125 year ground lease from December 1990 at a peppercorn rent. The Council's tenant has an occupational tenant to Biffa Waste for 15 years from 2017 with a current passing rent being £80,000 per annum.</p> <p>The long leasehold interest is on the market for £1.25m. This will provide the Council with a regular and secure income and recoup control over a site adjoining the existing HWRC.</p>	Green/Gwyrdd		Cabinet

Housing & Communities

Homelessness Review and Strategy 2018-2022	<p>Under Section 50 of the Housing (Wales) Act 2014 a local housing authority must periodically carry out a homelessness review for its area, and formulate and adopt a homelessness strategy based on the results of that review. The Council must adopt a homelessness strategy in 2018 and a new homelessness strategy in every fourth year after that.</p> <p>A review of available data has been undertaken, examining the main causes of homelessness in Cardiff, focusing on key themes of prevention, accommodation and support.</p> <p>Key findings from the review will be used to inform the Homelessness Strategy, which will set out a co-ordinated approach to tackling and preventing this issue. The Strategy will identify available services and how they can be improved to ensure people receive appropriate, timely help and support.</p>	Amber/Amber	<p>Comments were requested from partner organisations about homeless services and these have been used to inform the review. A client survey has been carried out to gather the views and experiences of service users.</p> <p>Informal consultation on the strategy will take place in November once a full draft is</p>	Cabinet
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			completed.	

24 January 2019

Education, Employment & Skills

School Organisation Planning: 21st Century Schools (Band B) Fitzalan High School	At its meeting on 14 December 2017 the Cabinet considered a report setting out the Council's priority schemes to be undertaken as part of Cardiff's Band B 21 st Century Schools. This report will set out the proposal for Fitzalan High School to be rebuilt as a new 11-18 high school with 10 forms of entry and detail responses to the public engagement.	Amber/Amber	A public engagement will be undertaken with Members, the local community, staff and Governors of the school, other local schools, pupils and other stakeholders.	Cabinet
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Performance of Cardiff Schools	The report provides an evaluation of the performance of Cardiff schools in the academic year 2017 /18. The report draws on a range of performance indicators including attainment, attendance, exclusion and the number of young people not in education, employment or training	Green/Gwynedd		Cabinet
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Finance, Modernisation & Performance

National Non-Domestic Rates - Write Offs	The purpose of the report will be to obtain formal authorisation to write off National Non-Domestic Rate debts which are in excess of £100,000 in value. The request is made in accordance with Part 3,	Green/Gwynedd		Cabinet
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	<p>section 2, of the Cardiff Council Constitution, Executive Decision making function number 20.</p> <p>The debts to be written off exceed the level at which officers have delegated powers to deal with, and therefore authorisation is required from the Executive.</p>			

Housing & Communities

Strategy to Deliver at least 2,000 new council homes	The council has set a target of delivering at least 2,000 new council homes, of which 1,000 must be delivered by May 2022. The report sets out the strategy for delivering the target, identifies the delivery routes, details the land appropriations required and sets out a 'housing protocol' with estates to ensure that land opportunities are not missed.	Green/Gwyrd		Cabinet
Young Persons Supported Accommodation - Complex Needs	<p>The Council has an opportunity to enter into a 'land deal' with Hafod Housing Association (known as a Package Deal) for the construction and delivery of 10 units within a Young Persons Hostel, for an agreed price.</p> <p>Hafod Housing Association is seeking an 'in-principle' agreement that the Council will enter into a Package Deal for the development subject to Heads of Terms being agreed. At this stage if an in-principle decision is given, Hafod will buy the land and submit a planning application for the development.</p> <p>Should the scheme proceed Hafod will manage the project and enter into a build contract with a developer and hand the properties over to the Council once complete, fully fitted out. This will be a fixed price contract and Hafod will manage all aspects of the build.</p>	Amber/Amber		Cabinet

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	The Council would only enter into a package deal subject to Hafod owning the land, obtaining planning permission for an acceptable development and subject to fixed costs, which are viable for the Council within our financial viability model.			

Investment & Development

Economic White Paper	In 2017 the Council published 'More and Better Jobs', an Economic Strategy Green Paper. This reports back on the consultation process and presents the subsequent White Paper.	Amber/Amber		Cabinet
Dumballs Road	This report will present a new masterplan for Dumballs road and delivery of Cardiff Council affordable housing	Amber/Amber		Cabinet
Core Office Accommodation	The report will update the Cabinet on work to develop proposals for future Core Office Accommodation for the Council, which aims to reduce operating costs, the maintenance backlog and provide improved facilities.	Amber/Amber		Cabinet
Disposals				Cabinet
Presentation of the new Cardiff East Industrial Strategy	To see seek Cabinet approval for the Cardiff East Industrial Strategy	Amber/Amber		Cabinet

Social Care Health & Wellbeing / Children & Families

Report Title	Summary of Issues & Proposed Recommendation	Scrutiny Traffic light status	Consultees	Decision Maker
Adult Learning Disabilities Supported Living Service	The report will outline proposals to commission a service for Adults Learning Disabilities Supported Living Service (SLS) in order to secure a service and a model of support to optimise choice and control for people.	green/Gwyrdd		Cabinet
Corporate Safeguarding Annual Report 2017/18	To update Cabinet members on the work that has been undertaken to improve corporate arrangements for safeguarding and protecting children and adults who require specific Council services and to ensure that these arrangements are effective.	Amber/Amber		Cabinet
Strategic Planning & Transport				
Delivery of city-wide residential LED street lighting and the development of SMART infrastructure	<p>The delivery of LED street lighting on the strategic road network has successfully supported reduction in energy consumption and in Cardiff's Carbon Footprint.</p> <p>The implementation of a residential pilot in Radyr show there are limited concerns relating to LED street lighting in residential areas.</p> <p>The developing an 'invest to save' project residential LED street lighting provides further opportunities to reduce energy consumption and Cardiff's Carbon Footprint.</p> <p>The linking of LED street lighting to a Central Management System allows the implementation of SMART infrastructure. The report will identify the benefits and opportunities associated with SMART infrastructure for future projects.</p>	Amber/Amber		Cabinet
Flat Conversions	The report seeks approval for further Supplementary Planning Guidance to the Local Development Plan, which was adopted in 2016. This document details planning guidance	Green/Gwyr		Cabinet

Report Title	Summary of Issues & Proposed Recommendation	Scrutiny Traffic light status	Consultees	Decision Maker
Supplementary Planning Guidance	for developers converting non-residential units or existing properties into flats. The guidance outlines a series of standards and principles in terms of design, amenity, and for the first time, space standards, which seeks to ensure that very small flats do not get developed It also clarifies parking and waste requirements. The document does not deal with new build flats, which are covered by other guidance.	dd		

Student Accommodation SPG	This report seeks approval for further Supplementary Planning Guidance to the Local Development Plan which was adopted in 2016. This guidance seeks to present advice and best practice for the design and location of student accommodation, and what requirements and standards are needed in terms of waste management and parking.	Green/Gwyrdd		Cabinet
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Parking Fines Appeals Policy	The document sets our guidance on the considerations of challenges, representations and appeals against issuing of Penalty Charge Notices (PCNs) as well as determining enforcement processes to be followed to ensure consistency and adherence to current legislation.	Amber/Amber		Cabinet
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February 2019

Education, Employment & Skills

School Organisation Planning: 21st Century Schools (Band B) Willows High School	At its meeting on 14 December the Cabinet considered a report setting out the Council's priority schemes to be undertaken as part of Cardiff's Band B 21 st Century Schools Programme. The priorities include a proposal for Willows High School to be rebuilt and expanded to provide a new 11-16 high schools with eight forms of entry. This report seeks Cabinet's approval to consult on this proposal.	Amber/Amber	A range of stakeholders including Members, Governors, Headteachers, school staff, parents, children and local residents will be consulted as part of the public consultation.	Cabinet
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Finance, Modernisation & Performance

Budget Report 2019/20	To recommend the Cabinet budget proposals be approved by Council together with the necessary statutory recommendations	Red/Coch		Cabinet
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Budget Monitoring - Month 9 Report	The report will outline the overall financial monitoring position of the Council in respect of both revenue and capital accounts. This will include an analysis of key variances based on the first nine months of the financial year.	Green/Gwyrdd		Cabinet
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Quarter 3 2018-19 Performance Report	This report presents a summary of the Council's performance for Quarter 3 of the 2018-19 financial year, providing Cabinet with an opportunity to review performance, consider any emerging issues, and direct any remedial actions considered necessary.	Green/Gwyrdd		Cabinet
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Strategic Planning & Transport

City Centre West Transport Project	<p>The development of Central Square and the future opening of the Transport Interchange requires modifications to the surrounding highway network. These modifications are critical to the success of the Interchange, the safe movement of pedestrians in the area and the installation of a segregated cycle network.</p> <p>Westgate Street is currently an Air Quality Management Area. This transport project will remove through-traffic and provide a substantial improvement in Air Quality</p>	Amber/Amber		Cabinet
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	The highway surfaces, substructures and pavements in the area are in need of repair and improvement. The project will provide repairs, and the improvements required to tie in to both the development areas and the national stadium			

Transport & Clean Air White Paper	The development of a draft White Paper which is informed by the extensive Transport and Clean Air Green Paper consultation held in Spring 2018. The White Paper will provide a long term vision for the city's transport network, aligning closely with the ongoing clean air work programme the Council is undertaking with Welsh Government.	Amber/Amber		Cabinet
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March 2019

Children & Families

Strategic Plan to Deliver Excellent Outcomes for all our Children	This report will set out a 3 year strategic plan to deliver excellent outcomes in children's services. It will set out how the Council and partners will develop prevention, improve practice, support and develop the workforce, improve the range of service offers and achieve improved performance.	Amber/Amber		Cabinet
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Housing & Communities

Older Persons Accommodation Strategy 2018 - 2023	This Older People's Housing Strategy sets out how the Council and partners will shape and deliver housing and related services for older people, and how this provision can help address wider health and social care priorities.	Amber/Amber	Initial resident consultation and coffee morning events have been held at Brentwood	Cabinet
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Report Title	Summary of Issues & Proposed Recommendation	Scrutiny Traffic light status	Consultees	Decision Maker
			Court; Clos Y Nant; Minton Court; Popular House and Nelson House, regarding improvement works programmed for the coming financial year. A detailed specification for all Community Living Schemes has been developed to ensure consistency of finish	
Housing Revenue Account (HRA) Business Plan 2019/20	<p>Issues covered in the HRA Business Plan are to:</p> <ul style="list-style-type: none"> • set out the authority's purpose or mission as a social housing landlord; • set out objectives and standards for the service; • plan how to achieve the objectives and standards set out (the strategies); • plan resource and financial requirements; • provide a framework for monitoring and evaluating the progress of the housing 'business'; • communicate the authority's plans to its tenants, WG, other key stakeholders, partners and the wider community. 	Green/Gwyrdd		Cabinet

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Finance, Modernisation & Performance

Pay Policy Statement 2019/20	The Council also has a statutory requirement under the Localism Act 2011 to prepare a pay policy statement on an annual basis. The first statement was in place by 31 st March 2012 and they have been produced annually since. Agreement (and subsequent publication) of this 2019/20 annual Pay Policy Statement will ensure continued compliance with this legislation.			Cabinet Council
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